



BRIGGS

Job Profile: Automation Project Manager

Organisational setup	
- Location:	UK-Wide (North Scotland & Burton Hubs)
- Department:	Engineering
- Reporting line:	Automation Operations Manager
Job Focus	
<p>Within the Automation Department (Automation Software and Electrical Engineering), focus on supporting specific project management tasks. Ensure that all project timelines, resources, and deliverables are met, providing critical support across projects while feeding into the project management team.</p> <p>Automation departments focus: The delivery of automation projects (software and electrical) covering the complete life cycle of PLC, SCADA, HMI, Batch and DCS industrial control systems and also providing support to sales & proposals, business development, process / project engineering and general project execution across a wide range of industries in the hygienic processing sectors including Brewing, Distilling, Pharmaceutical and Food in a hygienic processing environment. To contribute directly and indirectly to the success of the business.</p>	
Main tasks & responsibilities	
<p>Responsibilities:</p> <ul style="list-style-type: none">• Project Management for the Automation aspect of all Briggs projects including those executed with internal resource and those subcontracted to third parties.• Where appropriate and capacity allows, direct management of the project automation aspects of third-party suppliers.• Tracking project progress in terms of remaining work vs allocated resource vs project dates in line with Group standard ways of working.• Tracking and monitoring completion of tasks to program ensuring slippage is raised and mitigating actions identified.• Work with the automation technical team and project teams to verify that accurate project status is known in terms of progress and completion of tasks.• Ensure procurement to plan and cost through liaison with procurement team.• Tracking SOE hours, booked hours and remaining hours, cost to completion.• Ensuring project hours are booked correctly.• Liaising with the Project Management team so ensure that the automation aspect of projects is correctly considered and integrated into the overall project program including the correct inclusion of interdependencies.• Ensure that the Briggs and CLPT Group phase gate approach is strictly adhered to and that any deviations are correctly raised, and concessions and consequences appropriately recorded.• Monthly visits to Burton are required to lead project meetings, along with travel across the UK as needed.	
Desired Knowledge & Experience	
<p>Education:</p> <ul style="list-style-type: none">• Electrical & Electronic Engineering, Systems Engineering, Control Systems Engineering or Computer Science Degree, HND or HNC.• Project management qualification beneficial• Master's Degree Preferable• Chartered Engineer or prepared to work towards CEng status.• Language – English (any foreign language skills could be considered beneficial)	

Professional experience: <ul style="list-style-type: none">• Minimum of 10 years' experience in Control System Engineering preferably within the hygienic process industries (brewing/distilling/food/pharmaceutical/health & beauty).• Knowledge of engineering within batch processes within the hygienic process industries.• Experience of managing the automation aspect of projects within the industries listed above.
Technical skills: <ul style="list-style-type: none">• As detailed above• MS office also proficient in Excel, Access, Microsoft Project.
Required competencies & behaviour
<ul style="list-style-type: none">• A passion for Automation is essential.• A relentless attention to detail.• A meticulous planner• Result driven, confident and dynamic personality.• Self-motivated with ability to gel and proactively support existing and future teams.• Communicate problems / issues.• Strong focus on quality, completeness, consistency, and accuracy engineering deliverables.• Work to deadlines.• High level of integrity, open mindedness, and flexibility. Work as a team to increase efficiency and communication.• Excellent communication skills, sociability and social know-how.
Remarks:
<ul style="list-style-type: none">• International and national travel will be an essential part of the role, this would be both regular travel for business meetings and visiting client sites during commissioning for short durations.• This job description is issued as a guideline to assist you in your duties, it is not exhaustive.• Due to the evolving nature and changing demands of our business this job description may be subject to change.• You may, on occasions, be required to undertake additional or other duties within the context of this job description, and according to the needs of the Company.