



BRIGGS

Job Profile: Briggs of Burton PLC Health and Safety Apprentice

Organisational Setup	
- Location:	Briggs of Burton PLC (travel and overnight stays maybe required)
- Department:	Briggs of Burton – HSE Department
- Reporting line:	Lead HSE Technician
Job Focus	
<ul style="list-style-type: none"> • Work under the management and supervision of the Lead HSE Technician. • Assist in ensuring the health and safety of Briggs employees, contractors, clients, visitors, and the general public where they can be affected by our business. 	
Main Tasks & Responsibilities	
<ul style="list-style-type: none"> • To assist in ensuring documentation, records and inspections are compliant to legal and Briggs standards. • Perform site inspections, raise non-conformances, and assist in rectification. • Assist in implementing suitable and adequate hazard identification, assessment, and controls. • Assist in the control sub-contractors and their safe working practices. • Assist individuals in their understanding of duties under the health and safety policy. • Support the group HSE Department in the fulfilment of their duties and responsibilities and advise, where necessary, where Briggs Health and Safety standards are, or could, be compromised. • Advise where the Company may be in breach of any statutory duty, and make recommendation as to the necessary corrective and preventative actions. • Assist in the coaching and mentoring of employees and contractors. • Work with managers and other key staff to establish and maintain a programme of continuous improvement in the management of health, safety and wellbeing within their areas of responsibility. • Assist in the implementation of safety training. • Assisting in the investigation into all significant accidents/incidents and, where appropriate, making recommendations on any remedial action. • Work flexibly with other teams to ensure the best use of skills and resources. 	
Desired Knowledge & Experience	
Education: <ul style="list-style-type: none"> • 5 GCSE's A* - C including English and Maths as well as having knowledge to level 1 equivalent for commonly used office computer applications. 	
Professional Experience: <ul style="list-style-type: none"> • Experience in either manufacturing, engineering or the construction industry would be an advantage. 	
Technical Skills: <ul style="list-style-type: none"> • MS office also proficient in Excel. 	
Training:	
<p>The Safety, Health and Environment apprenticeship is approved by the Institute for Apprenticeships & Technical Education with the Institute of Occupational Health, IOSH, being considered the secretariat for the apprenticeship. The course is the equivalent to two A-levels and takes 24 months to complete.</p> <p>In addition to the apprenticeship further training will be part of the role such as IOSH, confined space, PASMA and IPAF. Once experienced training will lead to the NEBOSH Certificate course.</p>	