



BRIGGS

Job Profile: Briggs of Burton PLC HSE Technician

Organisational Setup	
- Location:	Briggs of Burton PLC (Occasional travel and site-based work required as part of the role)
- Department:	Briggs of Burton – HSE Department
- Reporting line:	HSE Technician
Job Focus	
<ul style="list-style-type: none"> • Work under the management and supervision of Senior HSE Technician. • Assist the Senior HSE Technician in ensuring the health and safety of Briggs employees, contractors, clients, visitors, and the general public where they can be affected by our business. • Main focus is HSE provision at Burton, and at Prestonpans as required. • Assist the Lead HSE Technician in their duties for the standards applied on project sites. 	
Main Tasks & Responsibilities	
<p>Specific duties:</p> <ul style="list-style-type: none"> • Data collection, population of spreadsheets and formulation of reports as required by the HSE Department. • Weekly, monthly and periodic inspections in line with legal and Briggs standards eg ladder inspections • Oversee the pre-use check sheet process and rectification. • Oversee the HSE “onboarding process” for new starters. • Oversee the DSE requirements for the organisation. • Oversee the “Work at Home” assessments. • Ensuring intranet and notice boards are kept relevant and up to date. • Publication of HSE updates through email and newsletters etc. • Perform manufacturing and site audits, raise non-conformances, and assist in rectification. • Provide updated insurance details to interested parties when requested. • Undertake toolbox talks. • Standardise site HSE signage across manufacturing and office operations. • Implement suitable and adequate hazard identification, assessment, and controls. • Review, approve or escalate, subcontractor RAMS • Assist individuals in their understanding of duties under the health and safety policy. • Advise where the Company may be in breach of any statutory duty, and make recommendation as to the necessary corrective and preventative actions. • Organise waste streams in line with environmental good practice <p>General duties:</p> <ul style="list-style-type: none"> • Assist the HSE team in the management of sub-contractors and their safe working practices. • Assist in the coaching, mentoring and training of employees and contractors. • Work with managers and other key staff to establish and maintain a programme of continuous improvement in the management of health, safety and wellbeing. • Assist in the investigation of accidents/incidents and remedial actions. • Assist in the preparation of RAMS for both manufacturing and project engineering activities. • Support the Senior HSE Technician in the fulfilment of their duties and responsibilities and advise, where necessary, where Briggs Health and Safety standards are, or could, be compromised. 	
Desired Knowledge & Experience	
<p>Education:</p> <ul style="list-style-type: none"> • HSE Apprenticeship, Graduate or NEBOSH Certificated. 	

Professional Experience:

- Engineering and fabrication experience desirable.

Technical Skills:

- Computer literate.

Required Competencies & Behaviour

- Patient and communicative when dealing with peers and contractors.
- To work flexibly with other teams to ensure the best use of skills and resources.

Remarks:

- Occasional travel and overnight stays will be required to assist in the Groups sites other than Burton.
- The job description is issued as a guideline, it is not exhaustive. As such, due to the evolving nature and changing demands of the business the job description may be subject to change. You may also, on occasions, be required to undertake additional or other duties within the context of this job description, and according to the needs of the Company.
- Role is category B employee.
- Salary is based on experience and education.